

The following are the notes taken from the IEC Meeting on March 19, 2001.

1. Michael presented Lessons Learned from the first Ergo Event in White Rock on February 21. (see handout)
2. Graciela Perez was introduced to the committee
 - Graciela was at OSHA for ten years
 - She served as National Ergonomics Coordinator
 - She participated in over 500 investigations
 - Her degrees are in physiology, ergonomics and Industrial Engineering
 - She participated in writing OSHA requirements documents
3. Graciela presented her areas of focus
 - Setting up administrative tools. Need different tools in each environment – more specific to fit the work area (e.g., computer workstation workers, glovebox workers, material handlers, etc.). Training and education through work area evaluators.
 - Need to capture data – what's happening (stats)
 - Look at near-misses
 - Root Cause Analysis
 - Look at strategic goals
 - Use small measures, not big measures
 - Analyze % trained, workstation evaluations
 - Improved communications
 - Bring best practices to forefront
 - Best Practices Newsletter – Que Pasa
4. How can the committee help – the committee's role
 - Set strategy for Lab
 - Provide feedback
 - Establish resources
 - Present ideas – how we get to goals
 - How to roll out training/education
5. Suggestions for next Ergo Event
Date: to be announced
Location: IPO (Pecos Conference Room)
 - Place more emphasis on ergonomics
 - Return to work strategies
 - Psychology component
 - Worker's Compensation
 - Bio feedback
 - Wellness/fitness
6. Fran discussed IEC participation on Lab Safety Days, scheduled for June 21, 2001

Discussion Items for Next Ergonomics Meeting

1. Further discussion on committee's role (see attached charter)
2. Continue planning for next Ergo Event in April
3. Graciela will identify staff performing ergonomic evaluations. Graciela will meet with Jen, Yvonne, Phil/Shirley to discuss training education and to determine what is needed to do a better job in training/how to roll out training/education.
4. All IEC members need to examine what we accomplished during the past year. What we worked on but were unsuccessful with – and why we were unsuccessful.